

Data Workgroup

November 8, 2016

Attendees: Don Watt, THDA
Lisa Higginbotham, Knox CoC
Bettie Teasley, THDA
Jenna Robl, TDMHSAS
Abigail Dowell, TDMHSAS
Bob Currie, TDMHSAS

Notes and Action Steps:

Agenda Item	Notes	Action Item
Welcome and Introductions		
Implementation Progress	<ul style="list-style-type: none">DMHSAS updated workgroup on the publication of the homeless plan.<ul style="list-style-type: none">It has been approved for printing and should be available at the ICH meeting on November 29thThe website should also be available on this date and will contain a pdf version of the plan, contact information for each CoC, Contact information for each regional housing facilitator, and links to websites with pertinent information noted in the planDMHSAS's Communications Director is contact the Governor's office to discuss the possibility of a media event involving the Governor.The Communications Director will also be contact the other state departments to coordinate their communication and have their commissioners available.5-7 smaller events will occur across the state to publicize the plan	<ul style="list-style-type: none">TDMHSAS moving plan publicity forward through the department's communications director. Will communicate dates for events as they are set.
Action Step Review and Discussion	<ul style="list-style-type: none">1.4<ul style="list-style-type: none">TDMHSAS plans to begin collecting aggregate data from CoCs while still in the process of contracting and setting up a data repository for automatic downloads of their HMIS information.Lisa suggested the following to help gain CoC buy in<ul style="list-style-type: none">Request reports already being conducted. Including PIT counts, HIC,	<ul style="list-style-type: none">Lisa to review the plan and the 4 reports discussed and send recommendations of data to request from the CoCsLisa to send FYSB contact information for

	<p>AHAR, and HUD system performance measures</p> <ul style="list-style-type: none"> ▪ Point in Time Counts (PIT) – conducted the last week of January. Information collected is related to veterans, chronically homeless, unaccompanied youth, and families with children ▪ Housing Inventory Count (HIC) – conducted with the PIT ▪ Annual Homeless Assessment Report (AHAR) – Yearly report from October 1 – September 30. What is available now is 2014/2015. May be able to ask for a draft of 2015/2016 ▪ HUD System Performance Measures – A new report required by HUD that CoCs are working to complete now for October 1, 2014 – September 30, 2015 <ul style="list-style-type: none"> ○ By requesting reports currently being conducted we will be able to ask for data that is already cleaned and prepped making it an easier task for the CoCs to provide ○ Suggested to be focused in the ask of what we want and have the CoCs provide in an excel spreadsheet ○ Look at the dashboard to get an idea of the data points to ask for – how many at risk of homeless, newly homeless, etc. ○ Lisa to send PIT, HIC, System Performance Measures, and AHAR report by November 18, 2016 – She will review the plan and the reports to highlight information in the reports that may be useful for the plan ○ Betty suggested that we look into the DHS Accent database – Potential to extract longitudinal data on all individuals including a homeless flag <ul style="list-style-type: none"> • 7.3 <ul style="list-style-type: none"> ○ Healthcare Act ○ HMIS – How many track healthcare and what type of healthcare do they track • 7.4 <ul style="list-style-type: none"> ○ Question asked: Is this step worth continuing with the plan? Is this helpful and would it provide beneficial information? ○ Discussed that the percentage is less important than saturation in an area to see the benefit. 	<p>RHY data</p> <ul style="list-style-type: none"> • THDA (Don) to look into requiring funded homeless providers to put data into HMIS • Abigail/Bob to contact USICH rep regarding Veterans data into HMIS • Abigail/Bob to reach out to DHS to learn about longitudinal data abilities.
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	<ul style="list-style-type: none"> ▪ Proposal: Change to measurement to a pilot in Knox County and Memphis. 50% of the population participation. ▪ A pilot currently being conducted in Knox County with the county health department. Still too new to have strong data ○ Provide list of FQHCs • 8.1 <ul style="list-style-type: none"> ○ Lisa Higginbotham to send contact information for the Family and Youth Services Bureau for RHY data • 1.1.5 <ul style="list-style-type: none"> ○ HUD Compiled Census Data ○ THDA working to build greater collaboration with PHAs which will hopefully lead to greater data sharing ○ It was suggested that THDA could require funded homeless providers to put info into HMIS. May catch 1 or 2 that don't currently enter data. ○ USICH has advocated at a federal level for VAs to enter data into HMIS. Unclear what the guidance was. Abigail/Bob will follow up with USICH rep to discuss 	
Workgroup Leadership and Process	<ul style="list-style-type: none"> • Non-TDMHSAS Co-Leader Discussion <ul style="list-style-type: none"> ○ Information regarding expectations of a co-leader and the reasoning behind wanting a co-leader was provided. The listing of expectations is attached. ○ TDMHSAS requests that members of the workgroup consider their capacity to help lead the workgroup. The commitment expectation will be for 1 year. ○ TDMHSAS believes having a co-leader will create a greater sense of ownership from individuals outside of TDMHSAS and provide a path for sustainability of the ICH and workgroups even if TDMHSAS is unable to provide staff to continue in the leadership role. 	<ul style="list-style-type: none"> • Attached the Co-leader expectations